

Workshop II: Student Assessment and Involvement in decision-making bodies

**Best practice on Student perception surveys and student participation.
Presentation of student survey and participation at Erasmus University
College, Brussels**

Program for 27 January 10h-15h: EhB

1. Part 1 : Context and practice of student survey

Start 10h

End : 12h

1.1. Context : Part of internal quality Assurance (TRIS) and Visitation/accreditation Procedure in
Flanders:

- evaluation of results
- measures for improvement
- involvement of students (and other groups)

1.2. Practice of student surveys at the EhB

1.2.1. How we put together the survey (Questions of the survey)

- Beginning : partnership with the VUB
 - Questionnaires adapted to specific situation of Erasmus university college
 - same questions for everyone
 - specific questions for every programme (e.g. difference between bachelor and master, arts,...)
- Which survey tool do we use ?
 - survey tool of the school itself
 - through an IT-project
 - possibility to give feedback on what the tool should be able to do

1.2.2. Work process on Surveying : preparation/organization /responsibilities (10 minutes)

= Describing the workprocess from start to finish with roles, responsibilities, tasks,...

1.2.3. Do's and don'ts (15 minutes)

Do's and don'ts about the organization, preparation,... of the survey

1.2.4. Practical Debate: Questions and exchange of experiences

Lunch at Erasmus University College: 12h00-13h00

2. Part 2 : Context and practice on student participation

Start 13h

End : 15h

2.1. Context : Legislation on student participation

2.2. Practice of student participation

2.2.1. How we organize student participation

2.2.2. Internal Procedures and work process on student participation

2.2.3. Do's and don'ts

2.2.4. Practical Debate : Questions and exchange of experience

Program for 28 January 10h-13h: EhB

1. Partners' presentation of best practices: workshop on topics of the other partners of Cubrik in relation with the students' involvement in quality assurance.

Start 10h00

End : 11h00

- Students' involvement in work of HEIs and QA system in BH, Benjamin Muhamedbegovic, assistant director for QA, HEA BiH
- QA from a student perspective: Zlatan Uzunovic, Zenica University and Danica Kojic, the Banja Luka University

2. Meeting on Cubrik Topics.

Start 11h30

End : 13h00

Topics to be discussed are the planning of next activity and in particular:

Outcome 2: The creation of a Western Balkans Observatory for Quality Assurance

- Setting up of the Observatory legal statues, functioning and memberships requirements
- Observatory Website creation and maintaining

List of Participants:

Bosnia	University of Banja Luka	Valerija Suala
	University of Banja Luka	Danica Kojic
	University of Mostar	Ivana Milinkovic Rosic
	University of Tuzla	Suad Kasapovic
	University of Zenica	Zlatan Uzunovic
	Agency for Development of Higher Education and Quality Assurance in BiH	Benjamin Muhamedbegovic
	Federal Ministry of Education and Science	Zlatan Buljko
	Ministry of Science and Technology	Sanela Vuklisevic
Macedonia	University "St. Kliment Ohridski"	Bozin Donevski
		Dragan Sotirovski
	State University of Tetova	Hasim Deari
	State University of Tetova	Agim Nuhiu
	The Ministry of Education and Science	Aspasija Hadzisce
Serbia	CAQA	Vera Vujcic
	University of Novi Sad	Zorana Luzanin
	Unviersity of Nis	Dragan Antic
Spain	University of Alicante	Carolina Madeleine
	University of Alicante	Spike Tang
Belgium	Erasmushogeschool Brussel	Ignace Van Dingenen
	Erasmushogeschool Brussel	Nora Laermans
	Erasmushogeschool Brussel	Carlos Machado